



## SUMMER STUDENT COMMUNITY DEVELOPMENT WORKER

### JOB DESCRIPTION

**JOB TITLE:** Community Development Worker

**REPORTS TO:** Community Connector/Community Outreach Facilitator

**COORDINATES WITH:** Volunteers, community members, and other students

**HOURS OF WORK:** 35 hours per week for an 8 week period, starting July 11, 2022 and ending September 2, 2022

**RENUMERATION: \$17.95 PER HOUR**

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### POSITION SUMMARY:

This position will assist the community connector in planning and coordinating delivery of advocacy services, including research and program development.

### RESPONSIBILITIES:

1. Support the development of resources and best practices with the Community Connector and Community Outreach Facilitator
2. Contribute to and apply The Local's evolving approaches to programming, communications and organizational development that are anti-oppressive/anti-racist, trauma informed and body positive
3. Research projects assigned by the Community Connector
4. Update and maintain participant records and database files
5. Other duties as assigned

### JOB REQUIREMENTS:

1. Computer literacy in all Microsoft applications
2. Familiar with services available in Stratford and Perth County
3. Previous experience in advocacy and social justice issues preferred
4. Possession of CPR and First Aid Certificates would be useful
5. Ability to work well with peers and community members
6. Excellent organizational skills
7. Must be able to take direction especially in relation to interactions with vulnerable populations

**QUALIFICATIONS:**

1. Experience working with volunteers and demonstrated ability to work within a diverse community (people of different ages, abilities and cultural backgrounds).
2. Excellent interpersonal skills.
3. Experience with multi-tasking in a busy environment.
4. Demonstrated ability to work with and show sensitivity to those who experience poverty and discrimination.
5. Must be eligible under the Canada Summer Jobs program and submit the appropriate form for the personnel file.

**WORKPLACE GUIDELINES AND EXPECTATIONS:**

1. Assistance in furthering the mission of LCFC
2. Adherence to all LCFC and CFCC policies.
3. Maintenance of confidentiality in regards to all LCFC matters.
4. Treatment of all volunteers, staff, clients and community members with dignity and respect at all times
5. Adherence to the maintenance of a scent, perfume and smoke free environment.